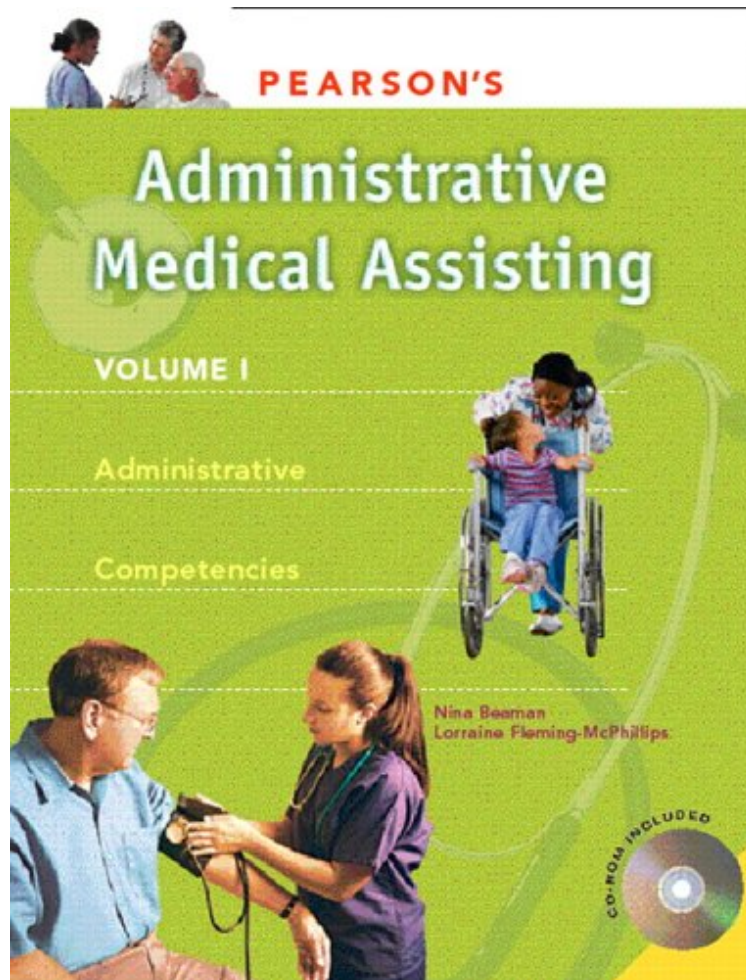


## Pearson's Administrative Medical Assisting

*Nina Beaman, Lorraine Fleming-McPhillips*  
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**Nina Beaman, Lorraine Fleming-McPhillips : Pearson's Administrative Medical Assisting** before purchasing it in order to gage whether or not it would be worth my time, and all praised Pearson's Administrative Medical Assisting:

This is volume I of a brand new Medical Assisting text that is all about Connections: Medical Assistant's connections with patients, physicians, offices and jobs. A student's connection with the book, their instructor and their newly chosen profession is a recipe for success. This text is available as one comprehensive textbook or can be purchased in a three volume set. Volume 1- Administrative, Volume 2- Anatomy and Physiology and Volume 3- Clinical may also be sold separately. Pearson's Comprehensive Medical Assisting, 1e, is the first book to help students succeed in both the classroom and in their careers. It helps students take information from "what you need to do" to "how to do it".

Strong integration of tips, hints and guidelines help students avoid common performance mishaps while performing clinical skills and the softer skills (e.g. timeliness, presentation, interpersonal relations).